SBMHA BOARD MEETING

*DATE: October 3, 2013*

*LOCATION: Teeswater Arena*

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| **🗸** | **Members** |  | **🗸** | **Members** |  | **🗸** | **Guests in Attendance** |
| P | Troy Fischer |  | A | Ryan Kreager |  |  |  |
| P | Ryan Martin |  | P | Debbie Jefferson |  |  |  |
| A | Doug Ireland |  | P | Phil Stroeder |  |  |  |
| P | Nancy Berwick |  | P | Shawn Jones |  |  |  |
| P | Donna Ruetz |  | P | Heather Collins |  |  |  |
| A | Carrie Girdler |  | P | Carl Kennedy |  |  | |
| P | Jane Tolton |  | P | Sandy Montgomery |  |  | |

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| # | AGENDA TOPIC | RESPONSIBLE PERSON | FOLLOW UP DATE | COMPLETED |
|  |  |  |  |  |
| 1.0 | CALL TO ORDER |  |  |  |
|  | Troy called meeting to order. |  |  |  |
| 2.0 | MINUTES OF THE LAST MEETING |  |  |  |
|  | -Motion to accept minutes as written was proposed by Shawn, seconded by Nancy.  Motioned carried. |  |  |  |
| 3.0 | MATTERS ARISING FROM PREVIOUS MEETING |  |  |  |
| 3.1    3.2    3.3  3.4 | Request for Release update –  Troy spoke at length with the family requesting release for two of their children from SBMHA. Troy has asked if the minutes that were taken at the MCMHA’s meeting held in 2009 regarding this issue could be found. Jane will look for the past minutes. If the minutes cannot be located, then it was suggested that a face to face meeting be held with the MCMHA’s members that were in involved with this discussion and the family requesting release from SBMHA be held so this issue can be put to rest.  The booth leases were signed yesterday and given to Cherielyn.  Donna asked that the minutes be amended, with regards to Maddy doing a clinic for instructions on how to run the door. Nancy will teach the people that will be working the door.  Nancy will be running a time keepers clinic this Saturday, Oct. 5th at 1pm for all persons willing to run the time clock in both arenas. This is mandatory to be taken prior to running the clock for games. Nancy will be showing the proper way to fill out a game sheet and what will be expected. Donna said that she would send information regarding this clinic to Mandy to be posted on the website. | Jane/Troy  Carrie  Donna |  |  |
| 4.0 | COMMUNICATION REPORTS |  |  |  |
| 4.1    4.2  4.3  4.4  4.5  4.6  4.7  4.8  4.9 | **-Referee in Chief (John Turnbull/Debbie Jefferson)** –  John Turnbull emailed Debbie to ask if we had a preference for a 2 or 3 man system this year. Debbie responded that in the past Mildmay had no trouble with his decisions and that he should be the one to make that decision.  **-OMHA Contact (Jane Tolton)** –  Jane is waiting for rosters to be submitted from the coaches, she has received two so far. OHF policy for having coaches being in attendance in the dressing rooms is being implemented to being outside the dressing room door for the older teams.  **-OWHA Contact (Ryan Kreager)** – Absent  Ryan was absent from the meeting but he did send a note saying he was working on getting the OWHA to accept our late registration for the girls teams.  **-Technical Director (Debbie Jefferson)** –  - Local League coaches still needed for the Atom and Pee Wee teams.  -AE Midget team is having their last tryout this coming Sunday night. Ben Kennedy will run the practice and the same evaluators that evaluated throughout the Rep tryouts will be used to make this final cut.  - Debbie asked what the Emergency Action Plan was; the answer was given that in the event of an accident on the ice it is a means of communication between the bench staff, and a parent in the stands that would call 911 etc. Jane explained that if we go with the Head Trainer that we’ve talked about it would be explained to the Trainers of all teams and would be put into place.  - Debbie brought forth a question from the Mite’s Coach with regards to 2 players on the Tyke team that can barely stand up on skates and could he ask them to play with the Mites for skills development, apparently one of the parents stated they want their child in the Tyke program. A discussion arose then if the parents want their children to stay in then they should stay to help them as the coach cannot have a practice with the rest of the team and also help kids to stand up.  - Parent’s Meetings – according to ROO, 2 Board members must be present at these meetings. Debbie has notification of two upcoming Parent’s meetings and asked for volunteers to go to these. Parent meeting packages were sent out to all  Board members so that we would all be giving the same information. Debbie had 2 more items to add in, Evaluators being used for every team tryout and Hunger Campaign.  -Ice Helpers – who determines who can help and how do they go about it, kids are to call the coaches directly, if they are in our minor hockey system they are covered under our insurance already, and they have to be at least 2 years older than the players that they are helping with  -Donna will look up the rules regarding this and bring information to the next meeting  **-Ice Manager (Carl Kennedy)** –  -Having troubles in Mildmay with ice. We can’t be on the ice on Mon and Tues as planned. Carl with let Mandy know and post on website. Carl will alter the practice schedules as best as he can.  - The OneDB is working well. Carl needs contracts back from the coaches so he can double check everything went in correctly  -Carl questioned, what happens to the ice when a team has a game on their practice night, do we give them another practice time and who gets the free ice? Answer given, free ice goes up on the website for anyone to take and only give ice back if time is available.  - extra ice gets put on the website, but must be monitored so the same team(s) aren’t taking all the extra ice slots  -Carl will be talking with Cherielyn; with regards to shutting the ice down in the spring and what if we still have teams playing and what date(s) are they thinking of doing this. Carl has questions about Ice Contract, as well as 2 week cancellation policy.  -Donna asked if Carl could find out ice rate for the 2013-2014 season as she has not been told as of yet  -Carl was approached by the Arena Manager that a coach was upset with him due to a practice time, Carl wants it known to the coaches that he was the one that set the times so contact him with complaints not the Manager. Debbie to send a note to the coaches addressing this issue.    **-Registrar (Sandy Montgomery)** –  -Season Pass laminated cards; Teeswater Printcraft will print them for $60. Motion by Ryan, Seconded by Shawn, that we get Teeswater Printcraft to print those up. Carried.  **-Website Administrator (Carrie Girdler)** – absent  -**Local League Convenor (Shawn Jones)** –  - Shawn will sent emails out to the players on the teams without coaches and see if any parent will come forward, Atom, PeeWee and Bantam teams  -we need volunteers to help run upcoming practices with these 3 coach less teams, Atom LL -Friday night 8pm – Ryan Martin will do  PeeWee LL- Sat. at noon –  Bantam – Thurs @ 7 in Mildmay-  -Scheduling Meeting for Local League teams, on Monday Oct 7th, Carl (PeeWee LL) & Heather (AtomLL) to go.  -**Rep/AE Convenor (Phil Stroeder)** –  - Midget AE cuts to be made, Sunday at 7:30, Debbie to contact past evaluators and Ben Kennedy to run practice | Donna  Carl  Debbie |  |  |
| 5.0 | COMMITTEE REPORTS |  |  | |
| 5.1  5.2  5.3  5.4  5.5  5.6  5.7  5.8 | **-Coaches Committee (Debbie Jefferson)** –  Nothing at this time  **-Equipment Management Committee (Debbie Jefferson)** –  -Jerseys will be itemized this coming weekend by Committee, lockers will be set up, and combinations will be sent out to the coaches.  **-Fund Raising Committee (Heather Collins)** –  - Drive a Ford Challenge – Oct 26th Heather needs to know who is playing hockey that day so she can man the booth.  **-Booth Committee (Heather Collins)** –  -Everything is going fine so far  -Just a note that the booth was only open during tryouts, but will not be open for practices  **-Nomination Committee (Nancy Berwick)** –  -Nothing at this time  **-Discipline Committee (Ryan Martin)** –  -nothing at this time  -Troy read a letter from a family with regards to their son being involved in some bullying in the dressing room at the Bantam tryouts. They are requesting that coaches and their staff be in the dressing room at all times. We will follow the OHF’s ruling of 2 coaches outside of the dressing room. Troy will draft a letter and send it to the Bullying child’s parents to let them know what has happened **and** that type of behaviour will not be tolerated. Motion by Ryan M, seconded by Phil, Carried. The letter will be written and sent off with a copy of the Code of Conduct  **-Risk Management Committee (Doug Ireland)** – Absent  **-Tournament Committee (Doug Ireland)** –Absent  -Jane stated that she had sent out tournament application forms to other Centre Contacts.  -Ryan has also sent out application forms to other centres and has got one response back already. | Troy |  |  |
| 6.0 | TREASURER’S REPORT (Donna Ruetz) |  |  |  |
|  | -Bills are starting to come in, still chasing down a couple of NSF cheques  -Picture night will be Wed Nov 6th and Thurs Nov 7th, and has one parent come forward to volunteer, but that parent wanted to know if those hours could be used towards her volunteer hours? Heather said no volunteer hours being used this season, so she will have to be contacted to see if she will do it without having any volunteer hours attached to it. |  |  |  |
| 7.0 | NEW BUSINESS |  |  |  |
| 7.1  7.2 | - Question about socks? Debbie addressed this and said that the Equipment Committee made the decision that only home socks will be used this year as this will keep costs down for players as they only need to buy the “other centres” style of home socks. White with blue strips for Teeswater jerseys and white with black, red and grey strips when wearing the Mildmay jerseys.  -Debbie brought up the fact of being conscious about having guests at our meetings and that once they do their presentation, they be thanked given the opportunity to exit the meeting if they so wish. |  |  |  |
| 8.0 | ADJOURNMENT/NEXT MEETING |  |  |  |
|  | Tuesday, October 15th @ 7:30 at the Medical Clinic meeting room in Mildmay.  Motion to adjourn; by Sandy Montgomery. Motion carried. | Shawn to call and book |  |  |